



Seeka Kiwifruit Industries Limited

Job Description

Senior Orchard Supervisor

Responsible To:

Orchard Manager

Key Relationships with:

- Orchard Managers
- Kiwifruit Picking and pruning staff
- Trucking Operators
- Post Harvest Staff
- Orchard Contractors

Primary Objective:

To monitor and motivate picking and or pruning teams and orchard contractors to ensure kiwifruit crops are harvested and pruned according to Seeka standards and specifications and oversee all aspects of work being completed on Seeka managed orchards. To ensure best practice is adhered to ensure optimum production is achieved.

Key Tasks / Responsibilities:

- Train and supervise orchard teams in aspects of orchard picking and pruning processes as required meeting seasonal demands.
- Ensure weekly timesheets are prepared and signed off prior to required deadlines.
- Liaise with Seeka Managers on a daily basis to discuss continuity of orchard work programmes and communicate to teams
- Be responsible for all aspects of health and safety of teams while working in the orchard ensuring staff are communicated with and aware of identified hazards at each site.
- Be responsible for providing supervision of other orchard tasks as required
- Achieve Level 4 National Certificate in Horticulture
- Ensure PSA hygiene protocols are adhered to
- Transport of bins and machinery as required in the orchards

Position Core Competencies:

- Knowledge of the kiwifruit orchard processes.
- Strong communication skills.
- Ability to work efficiently and methodically under pressure.
- Strong organisational skills.
- Health & safety
- Customer Focus
- Teamwork
- Interactions
- Ability to communicate and understand a multi cultural workforce
- Must hold current First Aid Certificate and OSH Forklift Licence

Key Performance Measures:

- Crops harvested on time and meet expected standards
- Picking, Pruning and thinning and other orchard tasks completed according to seasonal and business requirements
- Timesheet reporting – accuracy and timeliness.
- Orchard Teams supervised and work output meets picking or pruning timetables
- Other orchard tasks meet compliance requirements
- Understanding of labour costs and time management of work